

# St John the Baptist Catholic School



**2020 Annual Report**



## School Profile

St John the Baptist Catholic School is a coeducational school catering for students from Reception to Year 6. The school is a welcoming, vibrant, faith filled community, where we work together with families to grow each child's educational and spiritual development, inspired by the service of St Mary of the Cross Mackillop. Our school motto "In Omnibus Caritas" (In All Things Love) is a guiding principle in all that we do.

The Australian Curriculum is implemented at St John the Baptist Catholic School from Reception to Year 6 which sets the expectations for what students are taught across the various learning areas. The learning progress of each child is monitored, supported and developed and continuous feedback is provided to each student and their family.

Social and emotional learning is taught explicitly across the school. We wrap our students in a Circle of Care which includes support from a school chaplain and school counsellor.

Extracurricular activities include opportunities for students to excel in the sporting arena, as well as the expressive and performing arts and music.

As a Catholic School we look forward to working in partnership with families, building a cooperative relationship between home and school to develop thriving, capable learners.

# School Board

President	Fr Denis Ssesmuju
Principal	Mr Todd Murfitt (Term 1)
Principal	Bernadette Lacey (Co-Principal Term 1 – Principal Terms 2-4)
Chairperson	Mr Rob Smith
Treasurer	Mrs Leigh Hastwell (Terms 1 & 2) Mrs Renee Wilson (Terms 3 & 4)
Secretary	Mrs Kylie Adams
APRIM	Mrs Angela De Nadai

## Board Members

Ms Tanya Edwards

Mr Sava Politis

Mrs Kim Reynolds

Mrs Dani Amato

Mrs Sally Leonard



# Agenda

1. Kurna Acknowledgement of Country & Welcome led by Angela De Nadai
2. Opening Prayer led by Angela De Nadai
3. Apologies
4. Minutes from previous AGM
5. School Board Reports:
  - Principal – Bernadette Lacey
  - Chairperson of School Board – Rob Smith
  - Finance
  - Parents & Friends
6. Election of the Board
7. General Business – launch of the new school website



# Principal's Report

2020 a year of turmoil for everyone and especially St John's.

I was appointed Co-Principal late in December along with a new Deputy Principal. The year commenced with 311 students and increased to 322 for the second half of the year.

**SEQTA** was implemented in all Catholic Schools in 2020. SEQTA stands for Saron Education Quality Teachers Assistant and is an online teaching and learning management system. Absentees, Students with Disabilities and pastoral care notes have been operating throughout 2020 with more features to come in the future.

**COVID** had an impact on all facets of life and as a result NAPLAN testing was cancelled for 2020.

Shortly after commencement it became evident that with a building project in the pipeline the school finances needed attention. Pam and I worked with the CESA Finance team to ensure that we were able to afford the building project moving forward.

## Building Project

The building project was the focus of work throughout Terms 2 and 3. Jo Livingstone and I worked closely with Peter Smith (CESA Infrastructure and Development Team) and Amanda Rebbeck (Senior Project Architect; HARDY MILAZZO). The tender was won by Partek and work commenced on the new build during Term 4. I look forward to visiting the school in the future to see the completion of the 6 classrooms.



## A marketing plan was developed during Term 1

Several initiatives were introduced, including a niche project. From our school garden to healthy food on Tuesday & Thursday. This was a trial and involved employing a chef to work with students in determining products for sale and produce to be grown. Throughout the year Jo Fitzgerald built up a number of items for sale, proving popular with both staff, parents and students. Jo also provided catering for staff events.

## Healthy Eating

During 2020 we were lucky enough to secure the services of a chef in Jo Fitzgerald. Jo's passion is healthy eating. The Board agreed and we introduced 2 days of healthy eating options for families. Senior students also support Jo and learn many valuable lessons associated with food care and cooking skills.



**A new website** was developed along with a style guide, new prospectus and new correspondence badging. These were launched at the commencement of 2021.

This along with reduced or no school fees together with COVID fee remissions for some students assisted in maintaining numbers at St Johns while helping parents and caregivers throughout the difficulties experienced in 2020.

Another initiative introduced was **Playgroup**. Karina Overall was appointed to establish this initiative and since day one, numbers have grown, and it is proving popular to both new and existing parents.



**Father's Day celebrations** were another part of the marketing plan (Mother's Day fell during COVID). Fathers were treated to a cooked breakfast and had the opportunity to purchase coffee from the Coffee Van.



### Some Excursion Highlights

Year 4

The Year 4 classes walked to the Plympton RSL to visit with Tich, John, Bill and Harold. They taught us about the role of the RSL, showed us ration packs, uniforms and some incredible service medals. We ended our session reciting the Ode and listening to The Last Post played by Harold on the bugle. Thank you to Tich for coordinating our visit and all the volunteers for giving your time to help us learn more about the RSL.

This excursion assisted us when commemorating Remembrance Day.



During COVID we were lucky enough to utilise the services of Stuart Livingstone and produced a **Virtual Principal Tour**. This is a great resource and coupled with the film clip advertising the early years will serve the school well into the future.

**The Little JB program** continues to be popular for transition and has been improved to assist with lessening anxiety around beginning Reception.

**The APRIM** tenure concluded during 2020, and Angela De Nadai was appointed APRIM to St John's commencing 2021. The school recognises the contribution made by Angela DeNadai throughout her tenure at St John's over the past 10 years.

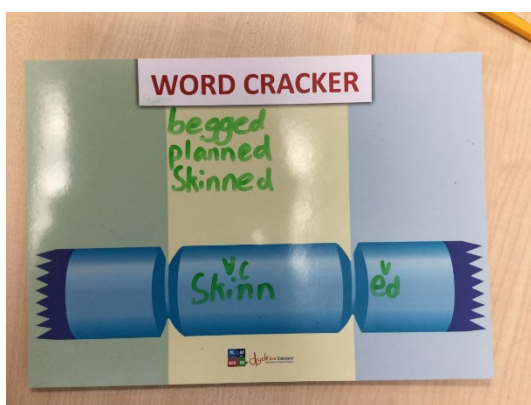
In order to assist in improving student outcomes the school was able to introduce a new **phonemic awareness program (synthetic phonics) at the Reception and Year 4 level**. Linda Clune from Fullarton House was employed to instruct these teachers over a 6-month period. Budget allowances have been made to ensure the program was fully implemented in 2021.

### **Reflection from teachers (Reception)**

*This semester we have been working with Linda Clune. We have explored a structured phonics approach and phonemic awareness activities to incorporate within our literacy block. This has included working with decodable readers for the children. We have seen positive growth in their ability to apply their phonetic knowledge when reading texts. It has also been great to see their confidence increase when writing. We look forward to continuing this professional learning and in supporting the children with their reading and writing journey.*

### **Reflection from teachers (Year 4)**

*During Terms 3 and 4, the Year 4 staff and students have been involved in a Structured Literacy Project incorporating a systematic phonics program. This program was led by Linda Clune (Specialist Dyslexia Multi-Sensory Teacher). During this project, the Year 4 teaching staff have been trained in assessing students' reading and spelling skills leading towards developing a spelling and morphology program to be implemented in the classroom.*



**Visible learning** has continued in modified form during 2020 and may need to encroach into 2021 Term 1 in order to complete the 3-year project. Maria Boccaccio was the Visible Learning coach in 2020 and received FTE 0.2 for this role. This is in conjunction with the Visible Learning Goal for Terms 3 and 4 – introducing the CHALLENGE PIT (James Nottingham) – schoolwide approach



The school commenced an 18-month project - **Making Space for Learning**. Julia Baker leads this project with a small group of interested staff. This is assisted by Andrea Richardson (CESA) and other specialist consultants. The project revolves around an inquiry question. How can we change Monday morning routine to enhance calmer classrooms? This was enhanced by Mindfulness activities in all classrooms as well as the Mindup curriculum, and the 5-point social - emotional scale.

**Book Week** was held later this year, with the theme -

“Curious Creatures, Wild Minds!”

The Week was action filled with a variety of activities for students across the year levels - all activities focusing on Australian authors, illustrators and books.

We began the week with a “Book Tasting” event for the Year 6 class. Students had a “taste” of newly published Australian books (supplied by Pegi Williams Children’s Book Store) all served up with tasty treats to eat.

Year 5 students planned and coordinated activities for the JP classes based on the shortlisted Book Week books.

Reception to Year 5 classes were treated to a performance “The Greatest Discovery” which also focussed on shortlisted books.

Students in Year 4-6 engaged in webinars with Australian authors and illustrators- Shaun Tan, Mark McBride and Bernard Caleo. (coordinated by Mitcham and Glenelg Public Libraries)

Across the week the “Australian Outback” themed library had many visitors, including classes for read-ins, the Little JB’s students and the playgroup families.

On Wednesday we welcomed families to our Book Week parade where students and staff dressed as favourite book characters ..... what a fun event!

We concluded the week with a performance by our talented staff of the bush balled “Waltzing Matilda”



## **Sports Day**

The school was fortunate enough to be able to hold the annual sports day at Santos stadium. This was one of the first events that parents were able to attend as restrictions lifted.



Congratulations to all involved in Sports day. It was a wonderful event and great spirit was shown by all throughout the day. Special thanks to volunteers, parents who attended, staff and especially students for their magnificent efforts on the day.

Results for the day:

**HOUSE cup:**

1. Red team (MacKillop)
2. Green (Beovich)
3. Gold (Callista)
4. Blue (Tenison)

**SPORTS cup:**

1. Green team (Beovich)
2. Blue (Tenison)
3. Gold (Callista)
4. Red (MacKillop)



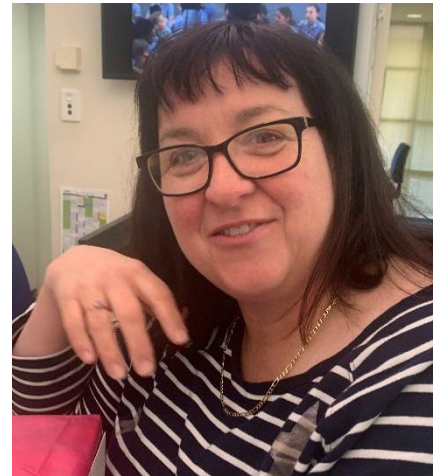
**New Principal**



The school has been fortunate enough to have Todd LaForgia appointed to the principalship for 2021 and beyond. Along with Jo Livingstone I know the school will be in good hands and I wish them every success for the future.

## Special Thanks

Special thanks to the following for their support through out 2020; Fr Denis and the parish team, the School Board, Mary Murray representing the P and F association, school staff and families.



## Farewell to Todd Murfitt.

I would also like to take this opportunity to recognise the work of Todd Murfitt. Todd lead St John's over the past 4 years and implemented many new initiatives to the school. Todd is a favourite among staff, students and families and the community was saddened to hear of his retirement in June. We took the time to farewell Todd in October. I take this opportunity to wish Todd, Mandy and his family every happiness in the future.



## Congratulations



## Congratulations

Please join me in congratulating Ms Maria Boccaccio on her permanent appointment to Rosary School Prospect. Maria has been a member of the St John's staff for the past 4 years. Maria is well respected on staff and has lead the Visible Learning Project over the past 3 years. Rosary's gain is certainly St John's loss.



Please join me in also congratulating Nicole Giannoni on her recent appointment to Stella Maris. Nicole is a long term St John-er as she was both student from 1999-2007 and teacher here for the past 3 years. She will be sorely missed by staff, students and the wider community.

We congratulate Mel Lehman on winning a position at St Dominic Priory for 2021. Mel joined the staff at St John's this year after having previously spent time at St Catherine's in Stirling.



We also congratulate Amanda Razon on her appointment to the CESA RE Faith Formation position (0.5). We will be seeing Amanda around throughout 2021 as she will be working the rest of the week here at St John's.

Michael Cimarosti – congratulations Michael who has won the Leader of Learning position here at St John's. It's wonderful to see Michael commence his leadership journey.



APRIM appointment

Mrs Angela DeNadai has been appointed to the APRIM role commencing in 2021. We look forward to Angela continuing her great work in 2021.



Mandie Phillips- Sadly we also farewelled Mandie Phillips from St John's. Mandie has worked at the school for a number of years across the Junior Primary classes, supporting students and their families and we wished her well for the future.

Congratulations to Luke Teakle (ESO) who completed his teaching degree in 2020.



The COVID scare at the end of the year threw chaos into the mix for the final weeks of the term. Staff responded well to the call for online learning without actually delivery – the second time for the year. Events were cancelled and although we managed to salvage some things the end of year did not look as it would typically. We were able to hold the Thanksgiving Mass and congratulations must go to our award winners.

### **Service Award Winners 2020**

#### **Reception Community**

Lachlan D'Cruz, Hayley De Soyza, Macy Flatman, Alen Karuvelil, Oliver Saldahna, Maisy Walker, Avika Upadhyay.

#### **Year 1/2 Community**

Jackson Francis, Lyla Gordon, Madeleine Harkness, Thomas McDonald, Mitchell Panazzolo, Jaya Scottney-Turbill, Orlando Tripodi, Madeleine Turner, Hartley Yates.

#### **Year 3/4 Community**

Rowan Adams, Madeleine Baldock, Callum Dingwall, Caela Letada, Tomas Matic, Inara Nikolof, Ella Steindorf, Lucas Wescombe.

### **Year 5/6 Community**

Hamish Adams, Hamish Dingwall, Hannah McGrotty, Marian Nanayakkara.

### **Mary MacKillop Award Winners 2020**

Year 6 – Olivia Abbott and Maggie Evans

### **Premiers Certificate – Recognition for Outstanding Service**

Mary Murray was awarded the Premier's Certificate for Recognition of Outstanding Service – Mary spends many tireless hours coordinating events, chairing the Parents and Friends and a myriad of other things – thank you Mary for all your hard work.

Finally, I would like to thank all for welcoming me into the St John School Community for 2020 and take this opportunity to wish you all well for the future.

**Bernadette Lacey**

**Principal**



# Chairpersons Report

The St John the Baptist Catholic School Board for 2020 comprised of Fr Denis Ssemuju (President), Bernadette Lacey (Principal), Jo Livingstone (Deputy Principal), Angela DeNadai (APRIM), Rob Smith (Chair), Kylie Adams (Secretary), Renee Wilson (Treasurer), Dani Amato, Sava Politis, Kim Reynolds, Sally Leonard and Tanya Edwards.

The Finance Committee comprised of Bernadette Lacey, Jo Livingstone, Pam Marks, Renee Wilson and Rob Smith.

Hi All

Every year throws its challenges at us especially the last few years at SJBCS.

2020 was certainly no different and we had a global pandemic that affected us in ways none of us have experienced in our lifetimes. It was an honour and a privilege to represent the wonderful community on behalf of all the parents, faculty and students during this time.

On behalf of the board thanks must go to Bernadette Lacey for the time she has spent at SJBCS in 2020. Her commitment to the students and staff shown in her short time here especially during COVID has been paramount in ensuring everyone has felt relevant and safe. Thankyou Bernadette we wish you all the best for 2021 and beyond.

Further thanks go to Jo Livingstone and the staff and faculty at SJBCS who have shown patience and diligence during times of uncertainty during 2020. At all times, the wellbeing of the students has been front of mind.

Principal's reports, Finance reports and Staff reports were presented and tabled at each board meeting. These reports allowed for the Board to make informed decisions, approve spending and develop and approve policy updates.

The finalising and proceeding of the building project are something that has come to fruition in 2020 and the biggest project undertaken at SJBCS for many years. We look forward to seeing this completed in 2021 and the benefits it will present to staff and students alike.

Unfortunately, the Year 6 Canberra trip was cancelled but they got to attend a 3-day camp at Aldinga which by all accounts was a brilliant way to end their time at SJBCS. We wish all the students the best for their future endeavours as they start high school in 2021. The camp program for multiple year levels is something I am sure will evolve moving forward.

The SJBCS community is one we can all be proud of and there are some people who make it such a wonderful place to educate our children.

Thanks, must go out to the many that contribute to the wonderful SJBCS

- The teachers and administration staff for their commitment to high standards that ensured SJBCS continued to be a rich learning environment for all students.
- The Finance Committee especially the work of Renee Wilson and Pam Marks for their diligence to ensure that we remain in a strong financial position.
- To the Parents and Friends Association led wonderfully by Mary Murray, the work they do ensures a bright future for our children by fundraising throughout the year. This year has been challenging due to restrictions on crowd gatherings, but the P and F have come up with some inventing ideas this year to keep fundraising active.

- To Father Denis for the ongoing spiritual involvement in school life with strong ties with the Plympton Parish.
- To all other members of our school community that have volunteered to coach sporting teams, assisted on excursions, coordinate the school banking program, help in the classrooms and offer their time to make our school a great community to be a part of.

We as a board send our continuing support to Todd Murfitt and his family as we said goodbye in 2020 and we welcome Todd LaForgia to the Principal's role in 2021 and beyond. We wish Todd a long and prosperous journey at SJBCS.

As my family's journey at SJBCS comes to an end I would sincerely like to thank the board and staff members for their dedication and knowledge sharing throughout 2020. Also, to the many friends we have made over the journey we wish all of you a wonderful 2021 and wish everyone at SJBCS peace and good health now and in the future.

**Rob Smith**  
**Chair - St John the Baptist Catholic School Board**





# Financial Report

**ST JOHN THE BAPTIST CATHOLIC SCHOOL  
FINANCIAL REPORT 2020  
SUMMARY OF TRADING RESULTS**

**Summary of Key Matters from 2020 Financial Reports**

**Summary of the Financial Reports**

**Recurrent Income**

	<b>2020</b>	<b>2019</b>
Decrease in Outstanding fees	112333	157287
(Difference of \$44954.00)		

**Capital Activities**

- 1) Commencement of Building Project
- 2) New carpet for Resource Centre ( to be laid this year )
- 3) New Air conditioning units for Admin and Room 5
- 4) New Zip heater for staffroom
- 5) New refrigerator for Staffroom
- 6) Wireless access point and core switch for Server.
- 7) UPS Backup and battery unit for sound system.

**Overall Position**

- 1) Achieved a surplus of \$209271 against a budgeted deficit of \$189086  
Due to COVID the budget expenses were reduced significantly.  
P & F funds raised were affected by COVID but were still able to raise an amount of \$4594
- 2) Closing Cash Reserves of \$1132540
- 3) CEO requires that an Allowable Reserve is maintained and this was forecast to be \$389903 for 2020, so the school is currently above its required reserve.

The current reserves of the school are required to be maintained to align with CEO requirements, and also to consider future capital expenditure requirements as well as increasing costs to maintain the buildings and grounds.

## 2021 Draft Budget

- 1) A surplus of \$5189 has been budgeted.
- 2) Have included \$30000 for onsite counsellor one day a week.
- 3) Current enrolments are 312 as at the February 2020 Census.  
Term 3 Starters approximately 13 students.
- 4) An amount of \$25000 has been allocated to the Literacy program for Staff Professional Learning. \$13250 for Literacy resources.
- 5) New Aruba Wireless Access points at a cost of \$12700 approximately.
- 6) Building Project loans will be fully drawn down.
- 7) Various Furniture and equipment items



**ST JOHN THE BAPTIST CATHOLIC SCHOOL PLYMPTON  
FINANCIAL REPORT 2020  
SUMMARY OF TRADING RESULTS**

	2020 YEAR		2021 YEAR
	SCHOOL Actual 2020	SCHOOL Budget 2020	SCHOOL Draft Budget 2021
<b>RECURRENT ACTIVITIES</b>			
<b>INCOME RECURRENT</b>			
<b>Private Income</b>			
Tuition Fees, Composite fees, SDF & IT	829,202	933,583	799,847
Other Income	185,012	151,471	145,150
<b>Government Grants</b>			
State	860,601	732,158	713,552
Government	3,730,797	5,252,537	2,865,266
<b>Total Income</b>	<b>5,605,612</b>	<b>7,069,749</b>	<b>4,523,815</b>
<b>EXPENDITURE - RECURRENT</b>			
<b>Tuition &amp; Related Costs</b>			
<b>Salaries &amp; Allowances</b>			
Salaries - Teachers	2,555,963	2,598,881	2,130,127
Non-teaching Wages	270,837	266,709	228,196
Superannuation & Workcover	305,831	318,074	277,187
<b>Other Expenditure</b>			
Teaching Expenses & Materials & IT	234,347	278,978	316,845
	3,366,978	3,462,642	2,952,355
<b>Administration Costs</b>			
Buildings & Grounds Expenses	161,070	172,285	174,139
Insurance	27,947	30,000	30,000
Interest & lease payments	10,540	60,783	130,434
Levies - CEO	261,833	217,701	240,673
Other administration costs	550,005	568,919	558,791
Staff training	22,510	25,000	50,000
	1,033,905	1,074,688	1,184,037
<b>Total Expenses</b>	<b>4,400,883</b>	<b>4,537,330</b>	<b>4,136,392</b>
<b>Income - Trading</b>			
Canteen	-13,990	-2,606	-6,178
Little JB's	483	-29,030	-31,973
Fundraising P&F	521	762	0
Clothing Pool	-2,485	0	0
	-15,471	-30,874	-38,151
<b>Clearing Account</b>	-735,452		
		0	
<b>Net Recurrent Income/(deficit)</b>	<b>453,806</b>	<b>2,501,545</b>	<b>349,272</b>
<b>CAPITAL ACTIVITIES</b>			
<b>INCOME - CAPITAL</b>			
Commonwealth Grant (NSP & BER)	72,517	2,500,000	2,427,483
Capital Donations (including fundraising)	4,594	15,000	15,000
Hire Purchase Finance	0	0	0
	<b>77,111</b>	<b>2,515,000</b>	<b>2,442,483</b>
<b>EXPENDITURE - CAPITAL</b>			
Building completion, Furniture & Computer equipment	255,914	5,064,125	2,485,983

Loan Repayment (including BGA)	65,732	141,506	300,582
Hire Purchase Repayments	0	0	0
	321,646	5,205,631	2,786,565
<b>Net Capital Surplus/(deficit)</b>	<b>-244,535</b>	<b>-2,690,631</b>	<b>-344,082</b>
<b>NET TOTAL SURPLUS/(DEFICIT)</b>	<b>209,271</b>	<b>-189,086</b>	<b>5,190</b>
<b>OPENING CASH RESERVES</b>	<b>924,760</b>	<b>924,760</b>	<b>1,132,540</b>
<b>CLOSING CASH RESERVES</b>	<b>1,132,540</b>	<b>1,132,540</b>	<b>1,137,729</b>
<b>CEO REQUIRED ALLOWABLE RESERVES</b>	<b>389,903</b>	<b>389,903</b>	<b>327,953</b>



# APRIM Report

2020 was named, by the United Nations, as the International Year of Plant Health. The theme not only resonated with Pope Francis' encyclical *Laudato Si* on the care of our common home, but also highlighted the importance of caring for our earth especially in light of the devastating bushfires and floods which occurred.

**“We must protect creation for it is a gift which the Lord has given us, it is God’s present to us; we are the guardians of creation.” Pope Francis**

As part of staff professional learning at the beginning of the year we focused on **Making Space for Learning** which presented different ways children learn and how we can support their well being. We also delved into the developmental parts of the brain, the way the brain deals with trauma and how this impacts learning in children and adults. The information presented was fascinating.

By March, Adelaide was in the midst of a pandemic with COVID 19. Schools went into lock down, financial constraints were put in place and many face to face classes were cancelled. To ensure the safety and well being of the students, programs such as the Sacraments, ReLAT (Religious Education Literacy Assessment Tool) and a number of outreach initiatives to the wider community were suspended.

We found a new way of educating the students remotely. An APRIM Religious Education resource support group was set up in the region. This allowed APRIM's the opportunity to pool and share resources which benefitted students in all schools within the region. It proved to be a successful initiative.

Once the students returned some modified programs were reinstated.

## **Outreach Programs**

There were a number of families who experienced hardship both financial and socially. The Social Justice Captains, supported student wellbeing by organising Lenten challenges, Come sit with me day which coincided with R U Ok day. We also celebrated Harmony day with students wearing crazy hair.

2020 also saw the installation of a new Archbishop - Patrick O'Regan

## **Faith in Action**

While Masses and liturgies were cancelled classes still held prayer services. The school celebrated the Feast of St John the Baptist through live streaming the Liturgy to classes.

As a school the feast of St Mary of the Cross MacKillop and all the work of the sisters of St Joseph was honoured with a Mass for years 3-6 and a Liturgy of the Word for Reception – Year 2 .This year the students were also asked to wear something brown on the day.

## **Made in The Image of God**

The program covers four strands:

*Being Human, Being Sexual, Being Moral, Being Connected*

Each Strand begins with a Living Catholic Tradition statement presenting Church teaching relevant to the Strand.

The program supports parents in their role as the first and foremost educators in human sexuality. Through implementing this program, our school ensures that parent partnerships are highly valued and are continually strengthened and enriched.

Thank you to Fr Denis Ssemuju, the Parish team staff and school community for their dedicated support throughout the year.

**Angela De Nadai**

**APRIM**



# Students with Disability

## **NCCD Data**

In 2020 St John the Baptist Catholic School supplied student information to Nationally Consistent Collection of Data (NCCD) on all students who were having adjustments made to the curriculum. This process continued to encourage staff to become more accountable for the learning of these students. Teachers consulted regularly with parents, students and Toni Fitzgerald to review and update adjustments so every child can participate on the same basis as their peers.

In July data is entered into NCCD. The category for the disability and level of adjustments are entered and evidence is collected by teachers and the school that demonstrate that reasonable adjustments have been made for a minimum of a 10 week period.

78 Students declared for Nationally Consistent Collection of Data

<b>Level of Adjustment</b>	<b>Number of students</b>	<b>Percentage</b>
Quality Differentiated Teaching approach	32	41%
Supplementary	36	46%
Substantial	8	10%
Extensive	2	2.5%
<b>Number of students entered into NCCD as of Week 5 Term 2</b>	78	

## **Personalised Plans for Learning (PPL) were implemented**

All meetings with parents/carers, allied health professionals to discuss student learning and goals were documented; student work samples were collected and teacher planning was used as evidence for NCCD. Teachers were also given time to develop specific learning programs for children on an a PPL.

**SEQTA** Learning Manager has been introduced to staff to record functional impact of disability, adjustments, level of adjustments, broad category of disability and evidence that supports ongoing monitoring and review of adjustments. Consultation with families/carers and allied health professionals is a requirement for NCCD. This has also been documented on SEQTA.

As a school, we have continued to work in partnership with allied health professionals by providing a space for speech pathologists, counsellors, occupational therapists to work with students. Teachers meet with these specialists throughout the year to ensure the learning goals align with classroom support.

In 2020 we also worked in collaboration with Autism SA, Down syndrome SA and Applied Behaviour Analysis therapists to support students with a disability.

Throughout the year, Jack Sires was employed as an Education Support Officer to coach children during recess and lunch play. Jack also supported in classrooms.

As part of the South West Region, plans were put in place in Terms 3 and 4 2020 to begin addressing the CESA Students with Disability Review.

The highest needs were identified in the NCCD data for the region. Train the trainer model was put in place to develop experts within schools within the region to build capacity amongst teachers and Education Support Officers to address the needs of Students with Disability. Four staff members participated in this training with the vision that they will be able to train others in these areas.

- Jo Livingstone – Dyslexia
- Michael Cimarosti – Understanding the Autism Spectrum Disorder
- Lorraine Spencer and Toni Fitzgerald – Understanding and Responding to Behaviour

# Intervention Programs

## **Data from Minilit Intervention**

18 children on the program in 2020.

100% of the children have shown growth from Term 2 - Term 4

## **Toe by Toe**

9 children from Year 3-6 participating in the program.

All children are progressing. The nature of this program is that children do not move on until they have mastered the content in each section. This provides the students with repetition and allows them to consolidate the sounds they are learning by putting them into context. This repetition supports the children who have poor working memory.

## **Reading Superstars**

No. children on the program and their year level:

- Year 1 students x 5
- Year 2 students x 9
- Year 5 student x 1

All students in terms of Running Record information showed growth in Term 4.

5 children were discontinued from the program.



# Parents & Friends Report

On behalf of the Parents & Friends Committee it gives me great pleasure to report on the activities coordinated by the St John the Baptist Catholic School P&F for 2020.

The committee for 2020 was:

Mary Murray – Chair person, Bernadette Lacey – Acting Principal, Pam Marks (does not attend meetings) - Treasurer, Bernadette O’Rielley- Teacher Representative

Committee Members – Keely Yates, Karen Klingberg, Megan Spokes, Tash Panazzolo, Lisa Powell, Nat Thompson, Jo Fitzgerald, Hilary Sadler, Karen Harvey, Dianna Popplewell, Darren Roles, Gregor Dingwall, Georgia d’Assumpcao, Beth Tamm, Alana Quinn, Johanna Evans, Megan Kloeden.

The 2020 year was one of uncertainty, new experiences, creativeness and teamwork. As we navigated uncertain times during 2020 we can reflect on the path we took and how we managed to successfully engage our community, albeit a little differently.

Our 2020 events included

- Mother’s/Father’s Day stalls
- Shrove Tuesday – cooking pancakes
- Sausage Sizzle
- Hot Chips and drink lunch
- Follow the Yellow Brick Road Show Experience
- Cheese and Chocolate Drive

Due to the restrictions of 2020 we were focussed on providing fun experiences for the children in what was a challenging year for all. Our method of payment for these fundraising events using only QKR, was a great success. We will continue to use this method for future event payments.

We continued with the idea of Parent Representatives for each class. These Parent Reps were the key people to liaise with and send information out from the P&F to our school community. They assisted and rallied together helpers for community activities such as Mother’s & Father’s Day Stalls etc. More importantly they were the initiator of connections between the families from their class. We thank Tash Panazzolo and Jo Fitzgerald for their continued commitment to overseeing this process.

We would like to take this opportunity to sincerely thank our outgoing P&F representative who has contributed to the life of SJBCS – Darren Roles. We are pleased to share that most of our P&F team are ready to be back on board for 2021 and we look forward to a contingent of other parents who may join us. With a bigger group of parents willing to help out, we’ll look again at creating sub committees for each event.

As a parent committee we would like to thank Bernadette Lacey, Bernadette O'Reilly and all of the staff and school board for their support. In closing we would like to thank the 2020 P&F committee members for their commitment to sub committees and the generous giving of their time and efforts during 2020.

Thank you

**Mary Murray**  
**Chairperson**  
**Parents & Friends Committee**



# WHS Report

Date of Board Meeting: 17/03/2021

Report Period: From Jan 2020 to Dec 2020

## Incident Reports

Accident / Incident / Near Miss / Hazard Reports	Number	Description
Accidents / Incidents*	7	4 Trips, 2 Hit by, 1 Slip
Near misses	0	
Hazards	0	
First aid only	0	
* Lost time injuries (from the accidents/incidents reported)	0	
New Workers Compensation Claims	0	
Bullying Complaint investigations	0	
STUDENT RELATED: Injuries/fracture to: Ankle(1), Wrist (1), Elbow (2), Tooth (2) Upper arm (1)		

\*\*\* Worksites can include tables/graphs from Rapid Incident Database here

## SafeWork SA Union Matters

### Notifiable Incidents / complaints

Date of Incident/complaint	Incident ID#	Incident Details	Actions from SafeWork SA e.g. SWSA Action Letter, Prohibition / Improvement Notice	Date of Notice Sign Off
		Nil		

## Union Matters

### Union right of entry

Date of attendance	Alleged contravention	Findings
	Nil	

### Correspondence received

<b>Title of document</b>	<b>Author</b>	<b>Date presented to staff/actioned</b>
Covid Safety Plan (3) and reissued as restrictions changed	SA Gov.	April, & Nov

### Policy / Procedure

<b>Title of policy/procedure</b>	<b>Date presented to staff</b>
Food Safety procedure	Oct. 2020

### Audits

<b>Type of Audit</b>	<b>Corrective Actions Identified</b> <i>(e.g. # NCR's issued, observations etc, areas requiring action)</i>
RCD & Emergency Lights Testing	Some Emergency Exit lights needed replacing
Smoke alarm Testing	1 per year – completed Jan.
Emergency procedure scheduled -	1 scheduled each term

### Training

<b>Title</b>	<b>Provider</b>	<b>Date completed</b>	<b># attended</b>
Information Security Awareness (mandatory)	CIS	1 <sup>st</sup> Semester	All Staff
Mental health in the workplace (optional)	CIS	2 <sup>nd</sup> Semester	9 Staff

### WHS Activities completed

<b>Activity</b>	<b>Date completed</b>
WHS Committee meeting held week 8 of each term.	Dec 2020
Workplace inspections – 1 per semester	May-June: Nov-Dec
Canteen Audit	Oct. 2020

Any other issues:

Report prepared by: WHS Coordinator

Date: 12/12/2020

# English as a Second Language Report

In all schools across Australia, the Commonwealth Government provides funds to establish English as an Additional Language (EAL) Programs for children who are expected to speak or understand a language other than English in their home for a reasonably high percentage of their time.

The amount of EAL funding that each school receives is dependent upon the number of EAL students with the highest needs, meaning that their skills in speaking, reading, writing and comprehending English fall below a certain level.

In 2020 we –

- Collaborated with the CEO EAL Co-ordinator
- Collected EAL students' writing- written language, assessed, and moderated this data with EAL Coordinators within Catholic Education
- Collected, assessed and moderated oral language data for EAL Reception - Year 5 students
- Provided resources for Classroom Teachers to use
- 36 students were assessed

Our Improvement Plan for 2021 is continuing to collect data on new and existing students, this will determine who needs support. As an EAL team, we will continue to coach teaching staff through analysing student work samples. This will be provided through professional learning to staff regarding the EAL levels with a long-term goal of sending two-three new staff members to the EAL training to build capacity.



# Little JB's Report

The Little JB's program is our school transition program run for children who are beginning their school journey at St John the Baptist Catholic School.

In 2020, due to COVID-19, the Little JB's program was interrupted. The program has been designed to introduce the children and their families to St John the Baptist Catholic School. It is based on the Early Years Learning Framework of Belonging, Being and Becoming. During their time at the school, we introduce the children to the daily routines of school life and the environment to ensure that they have a smooth transition into school. The children are introduced to the Reception teachers, can borrow books from the Library, use the canteen and participate in school events. They also participate in STEM, literacy and numeracy activities, develop fine and gross motor skills and engage in teacher lead activities.

At the beginning of the program all children receive a Little JB's transition T-shirt which is their uniform and at the conclusion receive a backpack made by the children with the work that they have created and photos of the experiences that they have participated in. Parents have access to the Seesaw app and can view the work their children create throughout the program.

Throughout this time, there is strong emphasis on building relationships with the children and parents to ensure the children feel safe and secure and are able to work through their anxieties, as this can be an overwhelming experience for children and parents alike.

The program will continue to be an important part of life at St John the Baptist Catholic School in 2021.

**Pat Nicou**  
**Little JB's Coordinator**

# Playgroup Report

Our inaugural Play to Grow at St Johns Playgroup session commenced on the 22 July 2020, our first session was attended by 14 children and 13 adults.

To initially establish the playgroup we asked members of the school community to donate toys, books, and dress ups. We are able to use OSHC mats and cushions. Our initial set up costs were spent on art and craft supplies, a baby rug and change mat, trolleys and a storage shed.

Each session commences at 9am and runs until 10.30am, and there is a gold coin donation upon arrival.

We are registered with Playgroup SA with an annual cost of \$90 to advertise through their website. The membership includes access to planning resources and tools. We are a SPiCE (Supported Playgroups in Catholic Education) playgroup. The outline of our program is planned around parent interaction and education with a focus of talking, playing, laughing, belonging and reading together. Having a SPiCE playgroup at SJBC provides the opportunity for members of the wider community to engage with the school, to meet staff and existing members of our school community.

Our program includes having staff and students join us for song and story time as well as visits from The Holdfast Library. We will also be booking a visit from Playgroup SA in 2021.

We have had consistent attendance from our commencement.

Term 3 2020	Term 4 2020
38 Families	37 Families

On average we have 17-20 children attend each week. With most of our new referrals coming from Playgroup SA and the Parish community. At the end of each term, we celebrate coming together with a morning tea. The cost of morning tea is covered by the gold coin collection.

Feedback from parents has been positive and we continue to enjoy offering a caring, fun and nurturing place for the community.

**Karina Overall**

**Playgroup Coordinator**

